



Dear Sir or Madam,

We thank you for your interest in joining the IIA-Indonesia. Please find the following requirements for becoming a member of the institute:

1. Be an employee in the Internal Audit Department of an organization or have a personal interest in the development and progress in the field of Internal Auditing.
2. Complete the IIA Membership Application Form by completing only the first page except for No. 4 Dues and Payment.
3. Settle the membership fee of **Rp. 850,000** (Rupiah Eight hundred fifty thousand) per year and our financial period will be applied as from **April** until **March** for the next following year. Payment should be made by transfer directly to:

**Bank Mandiri**

Cabang Patra Jasa Office Tower  
Jl. Jenderal Gatot Subroto Kav.32-34, Jakarta 12950  
Account Name: **IIA Indonesia**  
Account No. **070-00-0700483-6**

For our administrative purpose, please mention your **name** and **company**. We will provide you with a receipt as soon as the payment credited into our bank account.

Should you elect to become a member, you will be entitled to the following benefits:

- a. Certificate of Membership, Membership Card with ID number and password from the IIA Headquarters in Altamonte Springs, Florida of which you can access to their website and contents various internal audit global information.
- b. Internal Audit magazine, which is issued once every two months. This bi-monthly magazine is very popular in the United States especially for internal auditors because it contains various articles and the recent development /progress in the internal auditing field as well as cases along with their solutions. Additionally, the magazine will provide you with references to auditing books/publications which can be ordered at a special price for IIA members.
- c. IIA Newsletter, which is published by the IIA Indonesia to update on the progress of the organization and future programs.
- d. Enrollment in the CIA (Certified Internal Auditor), CCSA (Certified in Control Self-Assessment), CFSA (Certified Financial Services Auditor), CGAP (Certified Government Audit Professional) Examination and CRMA (Certified Risk Management Assurance), which will be held during the year in Jakarta and Surabaya through Certification Based Test (CBT), as defined by The IIA, is the delivery of our existing certification on-line exams by computer at a predetermined, proctored vendor site Pearson VUE.
- e. Discount/special prices for seminars conducted by the Asian Confederation IIA (ACIIA) IIA-International Conference (IIAIC) by Headquarters and/or other Institute as well as IIA Indonesia.
- f. Exchange Ideas/views among the IIA Indonesia members.

We hope that this information is sufficient for you in joining our organization. Thank you again for your interest and attention.

Sincerely Yours,

**Dewi Andriati**

Governor Membership IIA  
Indonesia



## Membership Classifications

Please check appropriate membership classification under Membership Data on front page:

- **Regular Member** – Individuals involved with internal audit activities.
  - **Internal Auditing Management** – Supervisors, managers, and directors or others who spend 50 percent or more of their time supervising other auditors or developing/directing the auditing program (includes EDP auditing, internal review, program management, evaluation, contract audit inspections services).
  - **Internal Auditing Staff** – Those who are actively engaged as internal auditors or are full-time employees on internal auditing staffs (includes EDP auditing and other categories mentioned above) and who do not qualify as management under the definition above. Also all Certified Internal Auditors who do not meet the qualifications above for Internal Auditing Management.
- **Associate Member** – Corporate officers, public accountants, and others qualified by experience who are engaged in fields related to internal auditing.
- **Education Member** – Individuals principally employed as educators at colleges.
- **Student Member** – Those engaged full time in the study of internal auditing or related courses at colleges and universities who cannot qualify as a Regular Member, an Associate Member, or an Educational Member.

## Dues payment Information

Settle the membership fee of Rp. 850.000,- per year and payment can be made by transfer directly to:

Account Name **IIA Indonesia**  
Account No. **070-00-0700483-6**

**Bank Mandiri**  
**Cabang Patra Jasa Office Tower**

**Jl.Jend.GatotSubrotoKav.32-34 Jakarta**

For the account of The Institute of Internal Auditors – Indonesia Chapter by mentioning your name and company.

This fee will be officially valid for year 2013 onward. We will provide you with a receipt as soon if any request as the payment credited into our bank account.

## Seminar/Conference Credit

Anyone who has attended an IIA headquarters-sponsored seminar or conference and paid the nonmember price may apply for a free first-year membership in the Institute within 90 days of attending the program. A special application form is provided for this purpose upon completion of the seminar or conference. If the application is not available, please complete the information below and indicate membership credit under Dues and Payment information on front page. No application fee is necessary.

Seminar of Conference Title: \_\_\_\_\_  
Date: \_\_\_\_\_ Location: \_\_\_\_\_  
Amount of Discount : \_\_\_\_\_

## Return Completed Application to:

**IIA Indonesia** Address:

*Please send completed Application, copy of Identities and Bank transfer copy of Membership Fee to The Institute of Internal Auditors Indonesia, Binasentra, 1st Floor, Suite 103, Bidakara Jl, Jendral Gatot Subroto Kav. 71 - 73, Jakarta 12870, Indonesia.*

*Tel.: 62 21 8378-2174, Fax: 62 21 8378-2175.*

**Need More Information**

## APPLICANT: PLEASE DO NOT WRITE BELOW THIS LINE

FOR CHAPTER (One signature necessary)

Date Received: \_\_\_\_\_ Recommended Class of Membership: \_\_\_\_\_

Chapter Name and Number: \_\_\_\_\_

(Signature)

(Date)

FOR INSTITUTE OFFICE:

Approved: Manager of Membership

## Industry Codes

### Agriculture, Forestry & Fisheries

0100 Agricultural, forestry, fisheries, Production/services

### Mining

1000 Mining  
1300 Oil & gas Extraction

### Contract Construction

1500 Construction

### Manufacturing

2000 Food/kindred products  
2100 Tobacco manufactures  
2200 Textile mill products/apparel  
2400 Lumber/Wood products  
2600 Paper & allied products (inc. furniture/fixtures)  
2800 Chemicals  
2830 Drugs and research  
2840 Petroleum refining and related industries  
3010 Rubber and plastics products  
3100 Leather, stone and glass products  
3300 Primary metal industries/fabricated metal products (inc. nonelectric machinery)  
3500 Industrial and commercial machinery  
3510 Aerospace  
3520 Computers and related devices/equipment  
3600 Electrical machinery, electronic equipment & Supplies  
3700 Transportation equipment  
3800 Scientific, photographic, medical goods  
3900 Miscellaneous

### Transportation, Communication & Utility Services

4000 Land transportation  
4400 Water transportation  
4500 Air transportation  
4700 Other transportation services  
4800 Communication services  
4810 Telecommunication  
4900 Electric/gas/sanitary services  
4910 Gas services  
4920 Gas and electric services  
4930 Sanitary services

### Whole & Retail Trade

5000 Wholesale trade  
5300 Retail trade  
5800 Eating and drinking places  
**Financial, Insurance, & Real Estate**  
6000 Banking & Financial institutions  
6030 Non-banking bank services  
6040 Thrift and savings & loans organization  
6100 Credit unions  
6130 Other credit agencies  
6200 Security and commodity services  
6300 Insurance carriers, agents, services  
6500 Real estate services  
6700 Holding/investment companies

### Services

7000 Hotels/lodging services  
7200 Personal /social services  
7310 Management consultants  
7320 EDP services  
7330 Executive placement services  
7500 Repair services  
7600 Gaming/lottery  
7800 Motion pictures/amusement & recreational services  
8000 Health services  
8100 Membership organizations  
8200 Educational services  
8600 Membership organization  
8900 Public accounting/accounting/bookkeeping services  
8910 Miscellaneous services

### Government

9100 Federal/national government  
9200 State/provincial government  
9300 Local government  
9400 International government

### Nonclassifiable

9900 Nonclassifiable establishments

## Job Codes

Select the position that best describes your role and function (not necessarily your exact title) in you organization. Enter the appropriate number in the job code section of the application.

200 **Chief Auditing Executive** – I am the most senior auditing officer for the organization with ultimate responsibility for the entire internal auditing function.

210 **Director of Auditing** – I am the chief auditor authorized to direct a broad, comprehensive program of internal auditing within my organization.

220 **Auditing Manager** – I administer the internal auditing activity of an assigned location within the general guidelines provided by the director of auditing.

230 **Auditing Supervisor** – I spend 50 % or more of my time supervising other auditors or developing the auditing program.  
240 **Internal Auditor** – I conduct, or assist in conducting, reviews of assigned organizational and functional activities.

250 **EDP Auditing Manager** – I administer the EDP auditing activity of an assigned location within the general guidelines provided by the director of auditing.

260 **EDP Auditing Supervisor** – I spend 50 percent or more of my time supervising EDP auditors or developing EDP auditing activity.

270 **EDP Auditor** – I conduct, or assist in conducting, reviews of assigned organizational and functional activities related to EDP auditing.

280 **CPA, CA** – I am practicing public accountant, chartered accountant, etc.

290 **Accounting Professional** – I am an accountant, financial analyst, comptroller, treasurer, CMA, Etc., without internal auditing responsibilities.

300 **Corporate Management** – I am a corporate office with direct oversight.

310 **Educator** – I am principally employed as an educator at a college or university (Ph.D., DBA, Ed.D., etc).

320 **Student** – I am pursuing a degreed program at a college or university (including doctoral candidates) on a full-time basis.

330 **Retired** – I am retired from active employment (otherwise refer to another job code).

340 **Audit Committee Member** – I am an audit committee member of a corporate board of directors (and do not qualify under another job code above).

350 **Management Consultant** – I am primarily an independent consultant with an interest in internal auditing (otherwise refer to another job code)

360 **Other** – Specify title or job description.

**Note:** Job codes 200, 210, 220, 230, 250, 260, and 300 specially qualify applicant for member – Internal Auditing Management classification. Other job codes may qualify for his classification, depending on applicant's responsibilities.

AFRICA	Manitoba	Indiana	Ohio
Ethiopia	Winnipeg	Fort Wayne	Central Ohio (Columbus)
Ghana	Newfoundland	Indianapolis	Cincinnati
Morocco	Newfoundland & Labrador	Michiana (South Bend)	Dayton
South Africa**	Nova Scotia	Iowa	Northeast Ohio
Tunisian	Nova Scotia	Heartlands (Iowa City)	Toledo
Uganda	Ontario	Iowa (Des Moines)	Oklahoma
Zaire	London (ON)	Quad Cities (Davenport)	Oklahoma
Kinshasa	Ottawa	Kansas	Tulsa
Zimbabwe	Thunder Bay*	Kansas City	Oregon
Quebec	Toronto	Topeka	Mid-Willamette Valley* ASIA
Dubai	Wichita	Portland	Pennsylvania
Hong Kong	Montreal	Kentucky	Central Penn (Reading, Lancaster, Harrisburg)
India**	Quebec City	Central Kentucky (Lexington)	Lehigh Valley (Allentown)
Indonesia	Saskatchewan	Louisville (Frankfort)	Bethlehem)
Israel**	Saskatchewan (Regina)	Louisiana	Northeastern Pennsylvania (Scranton/Wilkes-Barre)
Japan**	Saskatoon*	Ark-La-Tex (Shreveport)	Philadelphia
Korea	UNITED STATES	Baton Rouge	Pittsburgh
Malaysia**	Alabama	Monroe	Puerto Rico
Pakistan	Birmingham	New Orleans	Puerto Rico (San Juan)
People's Republic of China	Mobile	Maine	Rhode Island
Philippines**	Montgomery	Downeast Maine (Portland)	Ocean State (RI)
Saudi Arabia	North Alabama (Huntsville)	Northeast Association/Downeast	South Carolina
Dhahran	Alaska	Maine (Bangor)*	Coastal Carolina (Charleston)
Jeddah	Arizona	Maryland	Palmetto (Columbia)
Singapore**	Phoenix	Baltimore	Western Carolinas (Greenville)
Taiwan	Tucson	Suburban Maryland	South Dakota
Taipei	Arkansas	Massachusetts	Sioux Falls
CENTRAL AMERICA	Ark-La-Tex	Greater Boston (Worcester)	Tennessee
El Salvador	Central Arkansas (Little Rock)	Southern New England (Springfield)	Chattanooga Area
Mexico**	North Arkansas	Michigan	East Tennessee (Knoxville)
Panama	California	Detroit	Memphis
EUROPE	Beach Cities (Torrance)	Lansing	Nashville
Australia**	Central Valley (Fresno)	Michigan (Benton Harbor)	Tri-Cities
Belgium/Luxembourg/Netherlands	Channel Islands*	Western Michigan (Grand Rapids)	(Upper East Tennessee)
Benelux	Oxnard, Venture, Santa Barbara	Minnesota	Texas
Czech	Inland Empire (San Bernardino)	Lake Superior (Duluth)	Abilene
Denmark	Los Angeles	Twin Cities (St. Paul)	Ark-La-Tex
Finland	Mt. Diablo	Minneapolis)	Austin
France**	Orange County	Mississippi	Dallas
Germany**	Sacramento	Central Mississippi (Jackson)	El Paso
Hungarian	San Diego	Missouri	Forth Worth (Waco)
Italy**	San Fernando Valley	Central Missouri (Jefferson City)	Houston
Malta	San Francisco (Oakland)	Kansas City	San Antonio
Nicaragua	San Gabriel Valley	Ozarks (Springfield)	Utah
Norway**	San Jose (San Carlos, Santa Cruz)	St. Louis	Salt lake City (Provo)
Portugal	Santa Clara)	Nebraska	Vermont
Spain**	Tri-Valley (Dublin)	Ak-Sar-Ben (Lincoln, Omaha)	Green Mountain
Sweden**	Colorado	Nevada	Virginia
United Kingdom**	Denver	Las Vegas	Central Virginia (Richmond)
SOUTH AMERICA	Connecticut	Northern Nevada (Reno)	Northern Virginia (McLean)
Argentina**	Southern New England (Hartford)	New Hampshire	Southwest Virginia (Roanoke)
Bolivia	Westchester-Fairfield (Greenwich, Stamford)	Granite State (Manchester)	Tidewater (Norfolk, Newport News)
Cochabamba	Delaware	New Jersey	Triad (Southern Virginia)
La Paz	Philadelphia (Wilmington)	Atlantic City	Tri-Cities (Big Stone Gap)
Santa Cruz	District of Columbia	Central Jersey (Trenton, Princeton)	Washington
Brazil	Washington, DC	North Jersey (Newark, West Caldwell, Hackensack)	Nisqually (Tacoma, Olympia)
São Paulo	Florida	New Mexico	Puget Sound (Seattle)
Colombia	Central Florida (Orlando)	Albuquerque	Mid-Columbia (Richland)
Bogotá	Florida West Coast (Tampa)	Santa Fe	Spokane
Costa Rica	Miami	New York	Wisconsin
Ecuador	Northeast Florida (Jacksonville)	Albany	Central Wisconsin (Stevens Points)
Guayaquil	Palm Beach County	Central New York (Syracuse)	Madison
Quito	Southeast Florida (Ft. Myers)	Long Island	Milwaukee
Nicaragua	Tallahessee	New York	Wyoming
Peru	Georgia	Rochester	Rocky Mountain Cheyenne
Lima	Atlanta	Westchester-Fairfield (White Plains)	WEST INDIES
Uruguay	Coastal Georgia	Westerns New York (Buffalo)	Bahamas
SOUTHWEST PACIFIC	Columbus	North California	Dominican Republic**
Australia**	Hawaii	Charlotte Area	Jamaica
New Zealand**	Hawaii	Raleigh-Durham (Washington, Fayetteville)	Trinidad and Tobago
NORTH AMERICA	Idaho	Triad (High Point, Greensboro, Winston-Salem)	* Audit Clubs
CANADA	Boise	North Dakota	** National Institutes
Alberta	Illinois	Central NoDak	
Calgary	Central Illinois (Peoria, Decatur, Bloomington)		
Edmonton	Chicago		
British Columbia	Chicago-West		
Vancouver	Illiana		
	Northwest Metro Chicago		
	Springfield		